



**M. R. GOVERNMENT ARTS COLLEGE**  
(Affiliated to the Bharathidasan University, Tiruchirappalli – 620 024)  
Reaccredited by the NAAC at grade 'B'  
Mannargudi – 614 001, Thiruvarur – District, Tamilnadu State, India  
(Phone / Fax Number: 04367 - 255440)  
E-mail – id: [principalmrgac@yahoo.co.in](mailto:principalmrgac@yahoo.co.in)

**Dr. R. Prabakaran**  
Principal / IQAC Chairperson

15.06.2017

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**


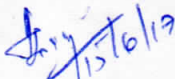
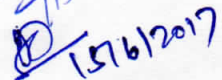
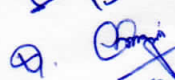

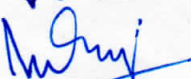
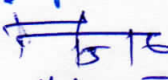
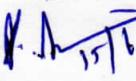
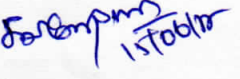
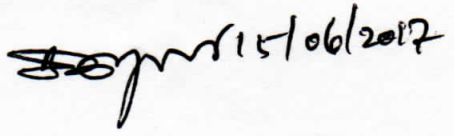
**CIRCULAR**

All the Head of the Departments are asked to attend the induction meeting of the newly admitted UG students on 16.06.2017 at 10:00 am in college auditorium.

  
Principal

Principal

M. R. Govt. Arts College,  
Mannargudi - 614 001.

1. Prof. S. Ravi, Associate Professor & Head, Department of Chemistry  15/6/17
2. Dr. N. Dhanarajan, Associate Professor & Head, Department of Tamil
3. Prof. S. Maran, Associate Professor & Head, Department of English  15/6/17
4. Prof. S. Sivaselvan, Assistant Professor & Head, Department of Physics  15/6/2017
5. Dr. M. Gopinathan, Assistant Professor & Head, Department of Botany  15/6/17
6. Prof. V. Raja, Assistant Professor & Head, Department of Mathematics  15/6/2017
7. Prof. G. Kamaraj, Assistant Professor & Head, Department of History  15/6/17
8. Prof. J. Kannan, Assistant Professor & Head, Department of Commerce  15/6/17
9. Dr. K. Panneer Selvam, Assistant Professor & Head, Department of Microbiology  15/6/2017
10. Prof. S. V. Nethaji, Assistant Professor & Head, Department of Computer Science  15/6/17
11. Dr. T. Paramasivan, Assistant Professor & Head, Department of Business Administration
12. Dr. S. Ramu, Assistant Professor & Head, Department of Zoology  15/06/2017



**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**M. R. GOVERNMENT ARTS COLLEGE, MANNARGUDI**

**Dr. R. Prabakaran**

Principal / IQAC Chairperson

**Minutes of the induction meeting held on 16.06.2017**

The newly admitted under graduate students of all programs started assembling at the Kamban Arrangam from 9:30 am onwards and the meeting began at 10:00 am.

Dr. N. Dhanarajan, Associate Professor & Head, Department of Tamil welcomed the Principal, Head of the Departments, staff members, the assembled parents as well as all the newly enrolled undergraduate students of various programs. While he pointed out that a change happens from school education to higher education and thus a transformation occurs in education now; listed out the differences between the two periods of education, cautioned them that everyone should work towards their career development. He wished them a very fruitful period during their 3 years study in the campus.

Prof. S. Maran, Associate Professor & Head, Department of English felicitated the freshers' gathering and underscored the significance of the college education.

Subsequently, Dr. R. Prabakaran and IQAC Chairperson welcomed the new-comers on his part and informed about students dress code; details related to the shift I & II class timings, breaks, continuous internal assessments; availability of various student-centric schemes of the Government of Tamil Nadu like students' scholarships, free bus pass facilities etcetera and asked them to set their higher education goals and work towards the same industriously. He also informed that though the campus is ragging free, any inconvenience in the form of ragging or others shall be brought to the notice of the anti-ragging committee without any hesitation. All Head of the Departments welcomed the new-comers and wished them for an enhanced education. The meeting began with Prayer (Tamizhthai vazhthu) and concluded with the national anthem.

1. Prof. S. Ravi, Associate Professor & Head, Department of Chemistry *[Signature] 16-6-17*
2. Dr. N. Dhanarajan, Associate Professor & Head, Department of Tamil
3. Prof. S. Maran, Associate Professor & Head, Department of English *[Signature] 16/6/17*
4. Prof. S. Sivaselvan, Assistant Professor & Head, Department of Physics *[Signature] 16/6/2017*
5. Dr. M. Gopinathan, Assistant Professor & Head, Department of Botany *[Signature] 16/6/17*
6. Prof. V. Raja, Assistant Professor & Head, Department of Mathematics *[Signature] 16/6/17*
7. Prof. G. Kamaraj, Assistant Professor & Head, Department of History *[Signature] 16/6/17*
8. Prof. J. Kannan, Assistant Professor & Head, Department of Commerce *[Signature] 16/6/17*
9. Dr. K. Panneer Selvam, Assistant Professor & Head, Department of Microbiology *[Signature] 16/6/17*
10. Prof. S. V. Nethaji, Assistant Professor & Head, Department of Computer Science *[Signature] 16/6/17*
11. Dr. T. Paramasivan, Assistant Professor & Head, Department of Business Administration *[Signature] 16/6/17*
12. Dr. S. Ramu, Assistant Professor & Head, Department of Zoology *[Signature] 16/06/2017*

Principal/ IQAC Chairperson

**Principal**

**M.R. Govt. Arts College  
Mannargudi - 614 0**

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16/6/17



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**Dr. R. Prabakaran**  
Principal / IQAC Chairperson

22.06.2017

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**CIRCULAR**

Head of the Departments are asked to attend the IQAC meeting tomorrow (23.06.2017; Friday)  
at 10:00 am at the digital library.

*S. Prabakaran*  
22.6.17

Principal  
**Principal**  
**M.R.Govt. Arts College**  
**Mannargudi - 614 001.**

Dr. S.K. Sundar, Assistant Professor of Microbiology / IQAC Coordinator

1. Prof. S. Ravi, Associate Professor & Head, Department of Chemistry *Sundar 22.6.17*
2. Dr. N. Dhanarajan, Associate Professor & Head, Department of Tamil
3. Prof. S. Maran, Associate Professor & Head, Department of English
4. Prof. S. Sivaselvan, Assistant Professor & Head, Department of Physics *S. Sivaselvan 22/06/2017*
5. Dr. M. Gopinathan, Assistant Professor & Head, Department of Botany *M. Gopinathan 22/06/17*
6. Prof. V. Raja, Assistant Professor & Head, Department of Mathematics *V. Raja 22/6/17*
7. Prof. G. Kamaraj, Assistant Professor & Head, Department of History *G. Kamaraj 22/6/17*
8. Prof. J. Kannan, Assistant Professor & Head, Department of Commerce *J. Kannan 22/6/17*
9. Dr. K. Panneer Selvam, Assistant Professor & Head, Department of Microbiology *K. Panneer Selvam 22/6/17*
10. Prof. S. V. Nethaji, Assistant Professor & Head, Department of Computer Science *S. V. Nethaji 22/6/17*
11. Dr. T. Paramasivan, Assistant Professor & Head, Department of Business Administration
12. Dr. S. Ramu, Assistant Professor & Head, Department of Zoology *S. Ramu 22/06/2017*
13. Mrs. P. Senthamaraiselvi, Bursar, College office



**INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
**M. R. GOVERNMENT ARTS COLLEGE, MANNARGUDI**

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**Minutes of the IQAC meeting held on 23.06.2017**

Dr. S. K. Sundar, IQAC Coordinator welcomed the HODs, who are the internal members of the IQAC.

Dr. R. Prabakaran, Principal & IQAC chairperson presided over the meeting and insisted on the following:

1. Periodical induction of newly admitted as well as old UG & PG students
2. CIA – Continuous Internal Assessment as an enrichment of students teaching and coaching
3. To evaluate the assignments submitted by the students and to provide them feedback as to enhance their performance.
4. Counseling of needy students as and when required
5. To conduct bridge classes, if required
6. To encourage students' seminar classes, mock group discussions and to conduct quiz classes.
7. Remedial & Special classes for poor and advanced learners.
8. Conducting the value education course as a mean of imparting personal values among the learners
9. To guide the final year UG & PG students in preparing their bio-data or resume and to enlighten them about the prospective placements opportunities in real- time.
10. Involving M.Phil. and Ph.D. scholars in need- based research and publish papers in peer-reviewed journals.
11. The scholars should also participate and present their findings in seminars, conferences etc.
12. Parents of students shall be communicated with respect to their wards' poor attendance or academic performance or about other academic concerns.

Principal said that all the departments and various units should provide data or details of their department as required for the Annual Quality Assurance Report (AQAR) 2015- 2016 & 2016-2017 which are due for submission to the NAAC. He informed that a few departments have

submitted the information and other departments are yet to provide and hence be expedited as to submit the pending AQARs during the current academic year.

Dr. S.K. Sundar, Assistant Professor of Microbiology / IQAC Coordinator

1. Prof. S. Ravi, Associate Professor & Head, Department of Chemistry *23-6-17*
2. Dr. N. Dhanarajan, Associate Professor & Head, Department of Tamil
3. Prof. S. Maran, Associate Professor & Head, Department of English *23/6/17*
4. Prof. S. Sivaselvan, Assistant Professor & Head, Department of Physics *23/06/2017*
5. Dr. M. Gopinathan, Assistant Professor & Head, Department of Botany *23/6/17*
6. Prof. V. Raja, Assistant Professor & Head, Department of Mathematics *23/6/17*
7. Prof. G. Kamaraj, Assistant Professor & Head, Department of History *W. S. 23/6/17*
8. Prof. J. Kannan, Assistant Professor & Head, Department of Commerce *23/6/17*
9. Dr. K. Panneer Selvam, Assistant Professor & Head, Department of Microbiology *23/6/17*
10. Prof. S. V. Nethaji, Assistant Professor & Head, Department of Computer Science *23/6/17*
11. Dr. T. Paramasivan, Assistant Professor & Head, Department of Business Administration
12. Dr.S. Ramu, Assistant Professor & Head, Department of Zoology *23/6/2017*
13. Mrs. P. Senthamaraiselvi, Bursar, College office

*S. Panneer Selvam*  
Principal/ IQAC Chairperson  
Principal  
M.R.Govt. Arts College,  
Mannargudi - 614 001.  
*23.6.17*



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E-mail – id: [principalmrgac@yahoo.co.in](mailto:principalmrgac@yahoo.co.in)

**Dr. R. Prabakaran**  
Principal / IQAC Chairperson

25.07.2017

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**CIRCULAR**

Head of the Departments are asked to attend induction meeting on 26.07.2017 at 10:00 am in college auditorium convened to induct the newly enrolled post graduate students of the academic year.

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25.7.17

Principal

**M.R.Govt. Arts College,  
Mannargudi - 614 001.**

1. Prof. S. Ravi, Associate Professor & Head, Department of Chemistry
2. Dr. N. Dhanarajan, Associate Professor & Head, Department of Tamil
3. Prof. S. Maran, Associate Professor & Head, Department of English
4. Prof. S. Sivaselvan, Assistant Professor & Head, Department of Physics
5. Dr. M. Gopinathan, Assistant Professor & Head, Department of Botany
6. Prof. V. Raja, Assistant Professor & Head, Department of Mathematics
7. Prof. G. Kamaraj, Assistant Professor & Head, Department of History
8. Prof. J. Kannan, Assistant Professor & Head, Department of Commerce
9. Dr. K. Panneer Selvam, Assistant Professor & Head, Department of Microbiology
10. Prof. S. V. Nethaji, Assistant Professor & Head, Department of Computer Science
11. Dr. T. Paramasivan, Assistant Professor & Head, Department of Business Administration
12. Dr.S. Ramu, Assistant Professor & Head, Department of Zoology

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25.7.17

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25/7/17

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25/7/17

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25/7/2017



**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**M. R. GOVERNMENT ARTS COLLEGE, MANNARGUDI**

**Dr. R. Prabakaran**

Principal / IQAC Chairperson

**Minutes of the induction meeting held on 26.07.2017**

At first, Prof. S. Maran, Associate Professor & Head, Department of English welcomed the Principal, Head of the Departments, staff members and parents. In particular, he welcomed all the newly enrolled PG students of all programs with a good- tone and appreciated that they could successfully secure a post graduate admission after their under graduation.

Dr. R. Prabakaran, and IQAC Chairperson / Principal presided over the meeting and felicitated. In his address, he informed that able full- time professors of each department would certainly improve the skills of PG students to the next level and thus asked the pupils to take up PG study as a second time opportunity so as to pass-out with skills required by the employers. While self-entrepreneurship could also be a promising venture after the program, subject knowledge of a person as an entrepreneur would bring- out good outcomes. Principal also informed them about class timings, internal assessments, status of the science programs' laboratories, preparation for competitive exams, research and development etc during his address.

Dr. N. Dhanarajan, Associate Professor & Head, Department of Tamil delivered vote of thanks and thus concluded the meeting with the national anthem.

1. Prof. S. Ravi, Associate Professor & Head, Department of Chemistry *26-7-17*
2. Dr. N. Dhanarajan, Associate Professor & Head, Department of Tamil
3. Prof. S. Maran, Associate Professor & Head, Department of English *26/7/17*
4. Prof. S. Sivaselvan, Assistant Professor & Head, Department of Physics *26/07/2017*
5. Dr. M. Gopinathan, Assistant Professor & Head, Department of Botany *26/7/17*
6. Prof. V. Raja, Assistant Professor & Head, Department of Mathematics *26/7/17*
7. Prof. G. Kamaraj, Assistant Professor & Head, Department of History
8. Prof. J. Kannan, Assistant Professor & Head, Department of Commerce *26/7/17*
9. Dr. K. Panneer Selvam, Assistant Professor & Head, Department of Microbiology *26/7/2017*
10. Prof. S. V. Nethaji, Assistant Professor & Head, Department of Computer Science *26/7/2017*
11. Dr. T. Paramasivan, Assistant Professor & Head, Department of Business Administration
12. Dr.S. Ramu, Assistant Professor & Head, Department of Zoology *26/07/2017*

*Principal/ IQAC Chairperson*  
**Principal**

**M.R.Govt. Arts College,  
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**Prof. S. Ravi**  
Principal i/c/ IQAC Chairperson

07.08.2017

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**CIRCULAR**

This is inform that IQAC meeting is scheduled on 16<sup>th</sup> August 2017 (Wednesday) and all the Head of the Departments are informed to attend the meeting at 10:00 am at the digital library.

Dr. S.K. Sundar, Assistant Professor of Microbiology / IQAC Coordinator

*[Signature]*  
Principal 7-8-17  
**Principal**  
**M.R. Govt. Arts College**  
**MANNARGUDI - 614 001.**

1. Dr. N. Dhanarajan, Associate Professor & Head, Department of Tamil
2. Prof. S. Maran, Associate Professor & Head, Department of English
3. Prof. S. Sivaselvan, Assistant Professor & Head, Department of Physics
4. Dr. M. Gopinathan, Assistant Professor & Head, Department of Botany
5. Prof. V. Raja, Assistant Professor & Head, Department of Mathematics
6. Prof. G. Kamaraj, Assistant Professor & Head, Department of History
7. Prof. J. Kannan, Assistant Professor & Head, Department of Commerce
8. Dr. K. Panneer Selvam, Assistant Professor & Head, Department of Microbiology
9. Prof. S. V. Nethaji, Assistant Professor & Head, Department of Computer Science
10. Dr. T. Paramasivan, Assistant Professor & Head, Department of Business Administration
11. Dr.S. Ramu, Assistant Professor & Head, Department of Zoology
12. Mrs. P. Senthamaraiselvi, Bursar, College office

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7/8/17

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16/8/17

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07/08/2017





**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**M. R. GOVERNMENT ARTS COLLEGE, MANNARGUDI**

**Minutes of the IQAC meeting held on 16.08.2017**

Agenda of the IQAC meeting held on 5<sup>th</sup> July 2017 at the college were as follows:

- To review and discuss various academic activities of the institution for the academic year 2017 – 2018.

At the outset, Dr. S.K. Sundar, Assistant Professor of Microbiology, IQAC Coordinator welcomed all the below members of the IQAC and invited the Principal to chair the session.

**Nominee from Local Society:** Dr. R. Saravanamuthu  
Retired Professor of Botany,  
Department of Botany, AVC College (Autonomous),  
Mayiladuthurai – 609 305,  
Nagapattinam District, Tamil Nadu.

**External Expert :** Dr. A. Paneer Selvam, Head, Department of Botany &  
Microbiology, AVVM Sri Pushpam College, Thanjavur.

**Teaching Members**

1. Prof. S. Ravi, Associate Professor & Head, Department of Chemistry *S. Ravi 16-8-17*
2. Dr. N. Dhanarajan, Associate Professor & Head, Department of Tamil
3. Prof. S. Maran, Associate Professor & Head, Department of English *S. Maran 16/8/17*
4. Prof. S. Sivaselvan, Assistant Professor & Head, Department of Physics
5. Dr. M. Gopinathan, Assistant Professor & Head, Department of Botany *M. Gopinathan 16/8/17*
6. Prof. V. Raja, Assistant Professor & Head, Department of Mathematics
7. Prof. G. Kamaraj, Assistant Professor & Head, Department of History *G. Kamaraj*
8. Prof. J. Kannan, Assistant Professor & Head, Department of Commerce
9. Dr. K. Panneer Selvam, Assistant Professor & Head, Department of Microbiology *K. Panneer Selvam 16/8/17*
10. Prof. S. V. Nethaji, Assistant Professor & Head, Department of Computer Science *S. V. Nethaji 16/8/17*
11. Dr. T. Paramasivan, Assistant Professor & Head, Department of Business Administration
12. Dr. S. Ramu, Assistant Professor & Head, Department of Zoology *S. Ramu 16.08.2017*
13. Mrs. P. Senthamaraiselvi, Bursar, College office

Prof. S. Ravi, Principal i/c and IQAC Chairperson presided over the meeting which began at 10:15 am and welcomed the two outside experts as well as all the members from the college.

Principal thanked the outside experts for their good support in the form of various academic inputs and suggestions and informed the following during the first few minutes of the meeting:

- The college submitted a proposal seeking permission to admit additional seats in arts and humanities (Tamil, English, History, Commerce and BBA; 10 seats each) programs to the affiliating Bharathidasan University, Tiruchirappalli.
- Institution has also submitted a proposal to the Directorate of Collegiate Education, Chennai to sanction new programs (BA, Journalism, B.A. Economics, BBA II Shift, BA History II shift, B.Sc., Zoology and M.Sc., Microbiology) as to offer the programs from 2017- 2018 academic year onwards.
- A full- time teaching staff (Dr. V. Saminathan, Assistant Professor of History) has been designated as the Physical Director in-charge of the college.
- Principal was glad to inform the members that the Government of Tamil Nadu has sanctioned a new building (with 15 class rooms and 5 laboratories) to the college as a part of its Dr. MGR birth centenary celebrations [Dr. M. G. Ramachandran (Dr. MGR) was the former honorable Chief Minister of Tamil Nadu].

Dr. R. Saravanamuthu, IQAC external member/ Professor from the Department of Botany, AVC College (Autonomous), Mayiladuthurai – 609 305, Nagapattinam District, Tamil Nadu expressed his happiness about the proposal submitted by the college for new programs. At the same time, he cautioned that in the event of obtaining any new programs sanctioned by the government to offer from the academic year, full- time teachers should be appointed in-parallel as to shoulder the additional work load in the form of teaching and coaching.

Principal informed that full- time teachers would either be appointed by the government immediately or the college itself can appoint temporarily until teachers are provided by the government.

To an inquisitiveness by Dr. A. Paneer Selvam, External member/ Head, Department of Botany & Microbiology, AVVM Sri Pushpam College, Thanjavur about the availability of student class rooms as to manage the possible additional need for classes, principal clarified that class room facilitates with aluminum roofing sheets could be erected to manage any such requirements.

Both the outside experts suggested that the strength and well-beingness of non- teaching staff are to be equally cared by the institution as its understood that a few non- teaching staff are serving in temporary positions with their payments done through institutional level accounts or heads like funds from Parents- Teachers Association or Old Students Association.

Further, it was also informed by the experts that additional grants shall be sanctioned from the college funds to each department either for laboratory or for books purchase.

The experts also expressed their hope that each department was connected with internet connectivity so as to effect research and teaching activities by staff members.

In addition, the external experts reviewed and underscored the following:

- Administrative and academic auditing by external authorities
- Sports and games events & their increased activities among students by the physical education department
- Students performance enhancement in the form of remedial and special classes
- Role of students disciplinary committee and anti- ragging committee as to ensure a good academic ambience in the campus
- Submission of mini or major research project proposals to state and central government funding agencies as a mean of promoting research activities as well as upgrading laboratory facilities through such funded research projects
- Publication of research articles in peer reviewed / indexed journals by staff and research scholars.
- Submission of proposals for fellowships by research scholars; Participation in workshops, seminars and conferences by students, research scholars and staff.
- Organizing state/ national level seminars/ conferences and workshops funded by external granting institutions to benefit staff members, research scholars as well as students of all programs.
- Role of NCC, NSS, YRC, RRC etc. in extension activities through the students as well as in knowledge enhancement.
- Educational tours, field and industrial visits for students and research scholars.
- Department Students Association meetings.
- Students soft skills development skills through class quizzes, students seminars, mock group discussions.
- Enhancement of digitalization activities suitably.
- Utilizing RUSA Phase II funds, if sanctioned to improve or increase physical infrastructure facilities, library purchase, sports facility, computer lab infra- structure, research facilities, etc. for quality enhancement
- Maintenance the college campus and a student's – centric academic environment
- Appointing teaching and non- teaching staff to deliver the academic responsibilities more effectively.
- Preparation & submission of AQAR 2015- 2016 & 2016- 2017 to the NAAC.

- Intensification of students' placements etc.

Principal i/c and IQAC Chairperson informed his hopefulness that the suggested measures would be brought-in to benefit the learners of the institution as well as for the overall growth of the college. At the end of the meeting, IQAC Coordinator generously thanked the internal members and the two external experts.

### Teaching Members

1. Prof. S. Ravi, Associate Professor & Head, Department of Chemistry *S. Ravi 16-8-17*
2. Dr. N. Dhanarajan, Associate Professor & Head, Department of Tamil
3. Prof. S. Maran, Associate Professor & Head, Department of English *S. Maran 16/8/17*
4. Prof. S. Sivaselvan, Assistant Professor & Head, Department of Physics
5. Dr. M. Gopinathan, Assistant Professor & Head, Department of Botany *M. Gopinathan 16/8/17*
6. Prof. V. Raja, Assistant Professor & Head, Department of Mathematics *V. Raja 16/8/17*
7. Prof. G. Kamaraj, Assistant Professor & Head, Department of History *G. Kamaraj*
8. Prof. J. Kannan, Assistant Professor & Head, Department of Commerce *J. Kannan 16/8/17*
9. Dr. K. Panneer Selvam, Assistant Professor & Head, Department of Microbiology *K. Panneer Selvam 16/8/17*
10. Prof. S. V. Nethaji, Assistant Professor & Head, Department of Computer Science *S. V. Nethaji 16/8/17*
11. Dr. T. Paramasivan, Assistant Professor & Head, Department of Business Administration
12. Dr. S. Ramu, Assistant Professor & Head, Department of Zoology *S. Ramu 16/08/2017*
13. Mrs. P. Senthamaraiselvi, Bursar, College office

### Nominee from Local Society:

Dr. R. Saravanamuthu  
Retired Professor of Botany, Department of Botany, AVC  
College (Autonomous), Mayiladuthurai – 609 305,  
Nagapattinam District, Tamil Nadu.

### External Expert

Dr. A. Paneer Selvam, Head, Department of Botany &  
Microbiology, AVVM Sri Pushpam College, Thanjavur.

*S. Ravi 16-8-17*  
Principal, IQAC Chairperson

Principal  
M.R. Govt. Arts College  
MANNARGUDI - 614 001.

**13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
To conduct induction meetings to the newly admitted students of the academic year.	IQAC organized an induction meeting to the newly enrolled UG & PG students of all programs as to set their goals and thus their higher education period academic cum career activities.
To submit a proposal asking for increased intake of students.	A proposal has been submitted to the parental university seeking for approval of increased intake of students during the academic year.
Offering new programs	Two new programmes - B.Sc., Zoology and M.Sc., commenced during the academic year.
Requesting to appoint teaching and non- teaching staff members	Mrs. V. Kayalvizhi, Assistant was appointed. Similarly, One full- time teacher was placed in the Department of Microbiology. In addition, a Physical Director and a Librarian newly joined the institution.
To benefit staff members placed under PTA & OSA funds	An increment Rs. 500/- was approved for four each PTA staff & laboratory assistants
To increase the number of students' class rooms	College council has permitted to construct class rooms of aluminium roofing sheds using OSA funds.
To increase the number of physical infra- structure (buildings) with class room and laboratory facilities	Government of Tamil Nadu has sanctioned a new building to the college with 15 class rooms and 5 laboratories.
To encourage writing research project proposals for grant.	A research proposal was submitted by Dr.K. Panneer Selvam, Assistant Professor

	& Head, Department of Microbiology of the college to the Department of Biotechnology (DBT), Ministry of Science & Technology, Government of India under the DBT- Prakash Lab Foldscope Project, DBT, New Delhi - 110 003.
To ensure publication of research articles in peer- reviewed journals; indexed journals.	A total of 6 and 23 papers in national and international level journals were published by staff members of various programmes.
To provide individual internet connectivity to each department	College council resolved to provide BSNL connectivity separately to each department using the college research funds
AQAR submission to the NAAC.	AQAR of the academic year 2016- 2017 could not be submitted during the academic year.
Assisting the submission of college annual report to the affiliating Bharathidasan University, Tiruchirappalli	The preparation of the college annual report and its submission to the affiliating Bharathidasan University, Tiruchirappalli was coordinated by the IQAC with the college office.
Celebrations of the College day, Sports day & Graduation day	IQAC coordinated with the in-charge departments of the College/ Annual day, Sports day & Graduation day celebrations' organization.
Conducting remedial classes by the departments	Remedial classes were conducted by all the departments as to benefit below average and poorly performing students.
Digitalization of college office activities.	Computer software to feed and centralize all details of students at the time of admission was installed so as to enable

	preparation of student transfer certificates (TC) as well as to retrieve any student data as and when required.
Coordinating with the Physical Education wing of the college in organizing sports events / games/ cultural programs in view of the Dr. MGR Centenary Celebrations by the Government of Tamil Nadu.	As directed by the Department of Higher Education, Government of Tamil Nadu, the Department of Physical Education organized various cultural (easy & poetry writing, oratory skills, drawing etc.) and sports & games competitions (athletics, short put, long jump, disc throw, kabaadi, hand ball, kho- kho, volley ball etc.) in association with the IQAC among the students.
To assess the feedback as to derive any significant outcomes on curricula as well as on library user satisfaction.	Feedback on curricula was received from students, alumni & staff and assessed.
To provide funds to departments from the accrued funds of the institution	College council resolved to provide Rs. 20,000/- to each department from its PD account funds.
Submission of proposals as to get funds sanctioned under the RUSA Phase II	As per the directions of the RUSA, department proposals for improvement of facilities were submitted for grants under the RUSA Phase II scheme.

 30.03.2018  
Principal  
M.R. Govt Arts College,  
Mannargudi - 614 001.